



**Board Meeting:**           **Special Scheduled Board Meeting**

**School(s):**               **The RISE Schools**

**Email:**                   [lsterling.board@rise-schools.org](mailto:lsterling.board@rise-schools.org)

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
12/16/2024	5:39PM	6:36PM	01/15/2025	6:00PM	Shaun Kerr
<b>Meeting Location:</b>					
2626 Hogan Rd, East Point, GA 30344					
<b>Attended by:</b>					
Lera Sterling (Chair) Desmond Hardy Tanisha Taylor-Jones Zedric Cross Ty Harrison Danny Brewington Dr. Camelle Simmons Shaun Kerr Terrance Washington					
<b>Highlights:</b>					

## **I. Call To Order**

- a) Approval of Agenda
  - i) Motion to amend agenda to add discussion of the school Climate survey made by Ms. Jones; seconded by Mr. Hardy; unanimous approval.

- ii) Motion to amend agenda to remove Item C on the agenda [Business Office Reports] with the exception of § b. [SOP for newly purchased items made by Ms. Jones; seconded by Mr. Hardy; unanimous approval.
- iii) Motion to approve amended agenda made by Ms. Jones; seconded by Mr. Hardy; unanimous approval.

## **II. Board Chair Report**

- a) SCSC Probationary Letter & Response Plan
  - i) Ms. Sterling communicates to the Board that the SCSC is stepping up monitoring of RISE for the foreseeable future.
  - ii) Ms. Sterling communicates to the Board that the SCSC has sent a request for a list of asset items the school has currently (an inventory).
    - (1) The deadline from the SCSC for the inventory is in June but Ms. Sterling is proposing 01 March 25 as the deadline for inventory and asset tagging of relevant items in the school.
  - iii) Ms. Sterling asked Mr. Washington to have a status update December 20, 2024 on when the audit will be done and then a “hard stop” date when the Board comes back from the Christmas break for a deadline to the completion of the audit.
- b) Website and Marketing Plan Update
  - i) Mr. Cross communicates that Glenn Kyle (Forum) has access to the requested credit card information he needs for relevant website purchases and that the website should be up by 31 December 24.
    - (1) Mrs. Sterling communicates that the website launch date needs to be escalated to a date prior to 31 December 24 and closer to this Friday (20 December 24)
  - ii) Ms. Sterling asked if the inbox / social media / listserv blast have been utilized by Mr. Kyle as he and the Board requested.
    - (1) Mr. Cross communicates yes and that the listserv/social media has been used as Mr. Kyle communicated they would.

## **III. Principal Report**

- a) Principal report to begin January 2025.

## **IV. Business Office Report**

- a) Asset Management Plan
  - i) Amended as per (s) I. (§) a.ii.
- b) SOP for newly purchased items
  - i) Mr. Harrison communicates to the Board that the SOP for new purchased inventory is complete and set to be shared with staff.
    - (1) Ms. Sterling communicates to Mr. Washington that she would like him to look over the SOP and share any relevant issues/changes with the Board.
- c) SOP for damaged and discarded items

- i) Amended as per (s) I. (§) a.ii.
- d) Escalated timeline for Asset Tagging Completion
- i) Communicated in (s) II. (§) a.ii.1.

**V. Finance Report**

- a) n/a this month.

**VI. Proposed Consent Items for Board Meeting**

- a) n/a this month.

**VII. Executive Session (ES)**

- a) Executive Session – To discuss personnel (OCGA 50-14- 3(b)(2))
  - i) Motion to enter ES at 6:01PM made by Mr. Hardy; seconded by Ms. Jones; unanimous approval.
  - ii) Motion to exit ES at 6:35 made by Mr. Hardy; seconded by Ms. Jones; unanimous approval.
- b) Required Actions following Executive Session
  - i) Motion to Authorize Ms. Sterling to terminate the contract of Dr. Claude Tiller, Jr. as Executive Director of the RISE Schools made by Mr. Hardy; seconded by Ms. Jones; unanimous approval.

**VIII. Motion to adjourn meeting 636PM made by Mr. Hardy; seconded by Ms. Jones; unanimous approval**